

Contribution regulations of the University of Witten/Herdecke from summer semester 2024

Witten/Herdecke University charges contributions and fees as a contribution to the overall costs, which are summarised below. These apply from the summer semester 2024.

1. application for a study place

Cost contributions for applications for a study place

The following fees are charged per application for a study place.

Study programmes of the faculties/departments for	Contribution
Economy and society*	50,00 €
Master's in Nursing Science, Master's in Community Health Nursing and Master's in Ethics and Organisation	50,00 €
Psychology and psychotherapy	150,00 €
Human medicine	250,00 €
Dentistry, oral and maxillofacial medicine	300,00 €

Double degree students are exempt from the application fee for the second degree programme. However, if a student applies for a double degree programme within the UW/H and is not admitted to the second degree programme, he/she is obliged to pay the application fee.

*Applications for degree programmes at the Faculty of Business and Society that are received by 15 December (for the summer semester) or 15 June (for the winter semester) are exempt from the fee ("Early Bird").

2. enrolment / re-registration

2.1 Social contribution

The Hochschulwerk Witten/Herdecke e.V. charges a social contribution of currently € 80.00 per semester for the summer semester 2024. Payment is made to the Hochschulwerk Witten/Herdecke e.V.

2.2 Contribution for the semester ticket

The Hochschulwerk Witten/Herdecke e.V. has concluded a contract with the Verkehrsverbund Rhein-Ruhr (VRR) and the Bochum-Gelsenkirchener Straßenbahnen AG (Bogestra) for the students of the UW/H and is solely authorised to collect a contribution for the semester ticket. The cost contribution for students at the UW/H currently amounts to €176.40 for the German semester ticket for the summer semester 2024. The contribution can be changed and redetermined by the Hochschulwerk Witten/Herdecke e.V. to the extent that the costs charged by VRR and Bogestra change. Payment is made to the Hochschulwerk Witten/Herdecke e.V.

2.3 Students' financial contribution

The University levies a financial contribution from students for the duration of the standard period of study defined in these fee regulations. The StudierendenGesellschaft Witten/Herdecke e.V. has realised a model for the collection of financial contributions based on the following criteria:

Freedom of access to study programmes

The university selects its students itself according to personality, interest in the subject and motivation. This selection must be independent of the applicant's financial background. The freedom of all students to pay their financial contribution after or during their studies is in line with this principle.

Freedom to organise your studies

Freedom and personal responsibility in the organisation of studies must not be restricted by a financial contribution. Economising studies - restricting the duration of studies through financial constraints - is not appropriate to this requirement. This principle is reflected in the fixed-amount orientated immediate payment.

Freedom of career choice

All graduates should be able to choose their job freely. The choice must not be restricted by a fixed amount of debt. This principle is reflected in the income-dependent later payment system, i.e. after graduation you make a contribution according to your financial means.

The financial resources that students contribute to the university budget serve to secure and maintain the university in the long term. The extent of this contribution to the success of the idea of Witten/Herdecke University is based on the financial possibilities and the students' appreciation of their university, but not on the extent of the services used by the students. In this sense, the members of the StudierendenGesellschaft form a community of solidarity and support each other in the realisation of the "Three Freedoms".

The financial contributions are due for payment in monthly instalments on the 15th of each month for the month in question. The respective contributions are to be paid to the StudierendenGesellschaft Witten/Herdecke e.V. with discharging effect for the student. This applies as long as a corresponding contract regulating the transfer of the financial contribution from the StudierendenGesellschaft to the University has been effectively agreed between the University and the aforementioned StudierendenGesellschaft.

2.3.1 Payment options

The financial contribution can be made using one of the following payment options:

2.3.1.1 Variant 1 - Fixed-amount orientated immediate payment

Immediate payment of the defined fixed amount ("total amount") in monthly instalments over the defined payment period during the course of study.

No further payment is required after the end of the standard period of study. The contributions to be paid over the standard period of study add up to exactly the fixed amount. If fewer semesters are required than the standard period of study, the full fixed amount must still be paid (see also the regulations for lateral entrants and drop-outs).

2.3.1.2 Variant 2 - Half immediate payment and half later payment

Half immediate payment in monthly instalments over the defined payment period during the course of study and reduced income-dependent payment after the course of study in accordance with a contract to be concluded personally with the StudierendenGesellschaft Witten/Herdecke e.V. on the promotion of studies at Witten/Herdecke University.

2.3.1.3 Variant 3 - Income-dependent late payment

Income-related payment after graduation in accordance with a contract to be concluded personally with the StudierendenGesellschaft Witten/Herdecke e.V. on the promotion of studies at Witten/Herdecke University.

2.3.2 Tuition fees of the Faculties of Health and Business and Society

The tuition fees for the respective degree programme can be found in the following tables:

2.3.2.1 Tuition fees of the Faculty of Health

Faculty of Health	Degree programme by semester of enrolment	ECTS	Regular study time (RSZ) ¹⁾	Payment option 1 Immediate payment Contribution amount		Payment option 2 Half immediate payment Half late payment Contribution amount			Payment option 3 Late payment Contribution amount		Repayment period for ZV 2 & 3 ⁵⁾
				Monthly (in RSZ)	Total	Monthly (in RSZ)	Total	Percentage of future income ²⁾	Percentage of future income ²⁾		
Ethics and Organisation (M.A.)											
M.A. - E&O [internal] ³⁾ (from winter semester 23/24)	60	2 semesters	762,00 €	9.144,00 €	381,00 €	4.572,00 €	1 %	2 %	10 years		
M.A. - E&O [internal] ³⁾ (from winter semester 24/25)	60	2 semesters	762,00 €	9.144,00 €	381,00 €	4.572,00 €	1 %	2 %	10 years		
M.A. - E&O [external] ³⁾ (from winter semester 23/24)	60	2 semesters	859,00€	10.308,00 €	429,50 €	5.154,00 €	1,5 %	3 %	10 years		
M.A. - E&O [external] ³⁾ (from winter semester 24/25)	60	2 semesters	859,00€	10.308,00 €	429,50 €	5.154,00 €	1,5 %	3 %	10 years		
Human medicine											
Human Medicine (winter semester 23/24 & summer semester 24)		10 semesters	1.048,00 €	62.880,00 €	524,00 €	31.440,00 €	6 %	12 %	10 years		
Human Medicine - Preclinical (winter semester 23/24 & summer semester 24)		4 semesters	1.048,00 €	25.152,00 €	524,00 €	12.576,00 €	2,5 % ⁴⁾	5 % ⁴⁾	10 years		
Human Medicine - Clinic (winter semester 23/24 & summer semester 24)		6 semesters	1.048,00 €	37.728,00 €	524,00 €	18.864,00 €	3,5 % ⁴⁾	7 % ⁴⁾	10 years		
Human Medicine (from winter semester 24/25)		10 semesters	1.163,00 €	69.780,00 €	581,50 €	34.890,00 €	6 %	12 %	10 years		
Human Medicine - Preclinical (from winter semester 24/25)		4 semesters	1.163,00 €	27.912,00 €	581,50 €	13.956,00 €	2,5 % ⁴⁾	5 % ⁴⁾	10 years		
Human Medicine - Clinic (from winter semester 24/25)		6 semesters	1.163,00 €	41.868,00 €	581,50 €	20.934,00 €	3,5 % ⁴⁾	7 % ⁴⁾	10 years		

Nursing Sciences (M.Sc.)									
M.Sc. - Nursing Science [external] ³⁾ (winter semester 23/24 & summer semester 24)	120	4 semesters	811,00 €	19.464,00 €	405,50 €	9.732,00 €	2,5 %	5 %	10 years
M.Sc. - Nursing Science [external] ³⁾ (from winter semester 24/25)	120	4 semesters	827,00 €	19.848,00 €	413,50 €	9.924,00 €	2,5 %	5 %	10 years
Community Health Nursing (M.Sc.)									
M.Sc. - Community Health Nursing [external] ³⁾ (winter semester 23/24 & summer semester 24)	120	4 semesters	551,00 €	13.224,00 €	275,50 €	6.612,00 €	2,5 %	5 %	10 years
M.Sc. - Community Health Nursing [external] ³⁾ (from winter semester 24/25)	120	4 semesters	562,00 €	13.488,00 €	281,00 €	6.744,00 €	2,5 %	5 %	10 years
Psychology (B.Sc.)									
B.Sc. - Psychology (winter semester 23/24 & summer semester 24)	180	6 semesters	703,00 €	25.308,00 €	351,50 €	12.654,00 €	4 %	8 %	10 years
B.Sc. - Psychology (from winter semester 24/25)	180	6 semesters	752,00 €	27.072,00 €	376,00 €	13.536,00 €	4 %	8 %	10 years
Clinical Psychology and Psychotherapy Science (M.Sc.)									
M.Sc. - Psychology with a focus on clinical psychology and psychotherapy [internal] ³⁾ (winter semester 23/24 & summer semester 24)	120	4 semesters	838,00 €	20.112,00 €	419,00 €	10.056,00 €	2 %	4 %	10 years
M.Sc. - Psychology with a focus on clinical psychology and psychotherapy [internal] ³⁾ (from winter semester 24/25)	120	4 semesters	896,00 €	21.504,00 €	448,00 €	10.752,00 €	2 %	4 %	10 years
M.Sc. - Psychology with a focus on clinical psychology and psychotherapy [external] ³⁾ (winter semester 23/24 & summer semester 24)	120	4 semesters	932,00 €	22.368,00 €	466,00 €	11.184,00 €	2,5 %	5 %	10 years
M.Sc. - Psychology with a focus on clinical psychology and psychotherapy [external] ³⁾ (from winter semester 24/25)	120	4 semesters	997,00 €	23.928,00 €	498,50 €	11.964,00 €	2,5 %	5 %	10 years

Dentistry, Oral and Maxillofacial Medicine (St.Ex.)									
ZMK (winter semester 23/24 & summer semester 24)		10 semesters	1.655,00 €	99.300,00 €	827,50 €	49.650,00 €	7 %	14 %	13 years
ZMK - basic studies & preclinic (winter semester 23/24 & summer semester 24)		6 semesters	1.655,00 €	59.580,00 €	827,50 €	29.790,00 €	4 % ⁴⁾	8 % ⁴⁾	13 years
ZMK - Clinic (winter semester 23/24 & summer semester 24)		4 semesters	1.655,00 €	39.720,00 €	827,50 €	19.860,00 €	3 % ⁴⁾	6 % ⁴⁾	13 years
ZMK (from winter semester 24/25)		10 semesters	1.688,00 €	101.280 €	844,00 €	50.640,00 €	7 %	14 %	13 years
ZMK - basic studies & preclinic (from winter semester 24/25)		6 semesters	1.688,00 €	60.768,00 €	844,00 €	30.384,00 €	4 % ⁴⁾	8 % ⁴⁾	13 years
ZMK - Clinic (from winter semester 24/25)		4 semesters	1.688,00 €	40.512,00 €	844,00 €	20.256,00 €	3 % ⁴⁾	6 % ⁴⁾	13 years

- 1) Tuition fees are paid over 10 semesters for a full degree programme. Therefore, the standard period of study for the payment of fees differs from the standard period of study specified in the study regulations.
- 2) The percentage is a proportion of the relevant income. For the definition of income, see the contract on the funding of studies at Witten/Herdecke University (in particular § 9).
- 3) The following persons are referred to as external students of a partial Master's degree programme: All students who enrol at Witten/Herdecke University in the Master's partial degree programme and have not yet completed a partial degree programme or degree programme at Witten/Herdecke University.
- 4) This percentage applies to external students who enrol for the first time and only for the study section at Witten/Herdecke University.
- 5) For the repayment period, please refer to the contract on the funding of studies at the University of Witten/Herdecke (in particular § 3 and § 4).

2.3.2.2 Tuition fees of the Faculty of Business and Society

Faculty of Business and Society	Degree programme by semester of enrolment	ECTS	Regular study time (RSZ) ¹⁾	Payment option 1 Immediate payment Contribution amount		Payment option 2 Half immediate payment Half late payment Contribution amount			Payment option 3 Late payment Contribution amount		Repayment period for ZV 2 & 3 ⁵⁾
				Monthly (in RSZ)	Total	Monthly (in RSZ)	Total	Percentage of future income ²⁾	Percentage of future income ²⁾		
Bachelor's degree programmes (B.Sc. and B.A.)											
	B.Sc. - Management (winter semester 23/24 & summer semester 24)	180	6 semesters	924,00 €	33.264,00 €	462,00 €	16.632,00 €	4 %	8 %	10 years	
	B.Sc. - Social Data Science (winter semester 23/24 & summer semester 24)	180	6 semesters	924,00 €	33.264,00 €	462,00 €	16.632,00 €	4 %	8 %	10 years	
	B.A. - Philosophy, Politics and Economics (winter semester 23/24 & summer semester 24)	180	6 semesters	924,00 €	33.264,00 €	462,00 €	16.632,00 €	4 %	8 %	10 years	
	B.A. - Economics, Politics and Law (winter semester 23/24 & summer semester 24)	180	6 semesters	924,00 €	33.264,00 €	462,00 €	16.632,00 €	4 %	8 %	10 years	
	B.A. - Global Sustainability (winter semester 23/24 & summer semester 24)	180	6 semesters	924,00 €	33.264,00 €	462,00 €	16.632,00 €	4 %	8 %	10 years	
	B.Sc. - Management (from winter semester 24/25)	180	6 semesters	988,00 €	35.568,00 €	494,00 €	17.784,00 €	4 %	8 %	10 years	
	B.Sc. - Social Data Science (from winter semester 24/25)	180	6 semesters	988,00 €	35.568,00 €	494,00 €	17.784,00 €	4 %	8 %	10 years	
	B.A. - Philosophy, Politics and Economics (from winter semester 24/25)	180	6 semesters	988,00 €	35.568,00 €	494,00 €	17.784,00 €	4 %	8 %	10 years	
	B.A. - Economics, Politics and Law (from winter semester 24/25)	180	6 semesters	988,00 €	35.568,00 €	494,00 €	17.784,00 €	4 %	8 %	10 years	
	B.A. - Global Sustainability (from winter semester 24/25)	180	6 semesters	988,00 €	35.568,00 €	494,00 €	17.784,00 €	4 %	8 %	10 years	

Master's degree programmes of the Faculty of Business & Society follow on the next page.

Strategy & Organisation (M.Sc.)									
M.Sc. - Strategy & Organisation [internal] ³⁾ (winter semester 23/24 & summer semester 24)	120	4 semesters	1.063,00 €	25.512,00 €	531,50 €	12.756,00 €	2 %	4 %	10 years
M.Sc. - Strategy & Organisation [internal] ³⁾ (from winter term 24/25)	120	4 semesters	1.199,00 €	28.776,00 €	599,50 €	14.388,00 €	2 %	4 %	10 years
M.Sc. - Strategy & Organisation [external] ³⁾ (winter semester 23/24 & summer semester 24)	120	4 semesters	1.200,00 €	28.800,00 €	600,00 €	14.400,00 €	2,5 %	5 %	10 years
M.Sc. - Strategy & Organisation [external] ³⁾ (from winter term 24/25)	120	4 semesters	1.353,00 €	32.472,00 €	676,50 €	16.236,00 €	2,5 %	5 %	10 years
General Management (M.A.)									
M.A. - General Management [internal] ³⁾ (winter semester 23/24 & summer semester 24)	120	4 semesters	874,00 €	20.976,00 €	437,00 €	10.488,00 €	2 %	4 %	10 years
M.A. - General Management [internal] ³⁾ (from winter term 24/25)	120	4 semesters	922,00 €	22.128,00 €	461,00 €	11.064,00 €	2 %	4 %	10 years
M.A. - General Management [external] ³⁾ (winter semester 23/24 & summer semester 24)	120	4 semesters	1.062,00 €	25.488,00 €	531,00 €	12.744,00 €	2,5 %	5 %	10 years
M.A. - General Management [external] ³⁾ (from winter term 24/25)	120	4 semesters	1.120,00 €	26.880,00 €	560,00 €	13.440,00 €	2,5 %	5 %	10 years
Philosophy, Politics & Economics (M.A.)									
M.A. - PPE [internal] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	842,00 €	20.208,00 €	421,00 €	10.104,00 €	2 %	4 %	10 years
M.A. - PPE [internal] ³⁾ (from winter semester 24/25)	120	4 semesters	867,00 €	20.808,00 €	433,50 €	10.404,00 €	2 %	4 %	10 years
M.A. - PPE [external] ³⁾ (WiSe 23/24 & SoSe 24)	120	4 semesters	951,00 €	22.824,00 €	475,50 €	11.412,00 €	2,5 %	5 %	10 years
M.A. - PPE [external] ³⁾ (from winter semester 24/25)	120	4 semesters	979,00 €	23.496,00 €	489,50 €	11.748,00 €	2,5 %	5 %	10 years

- 1) Tuition fees are paid over 10 semesters for a full degree programme. Therefore, the standard period of study for the payment of fees differs from the standard period of study specified in the study regulations.
- 2) The percentage is a proportion of the relevant income. For the definition of income, see the contract on the funding of studies at Witten/Herdecke University (in particular § 9).
- 3) The following persons are referred to as external students of a partial Master's degree programme: All students who enrol at Witten/Herdecke University in the Master's partial degree programme and have not yet completed a partial degree programme or degree programme at Witten/Herdecke University.
- 4) This percentage applies to external students who enrol for the first time and only for the study section at Witten/Herdecke University.

- ⁵⁾ For the repayment period, please refer to the contract on the funding of studies at the University of Witten/Herdecke (in particular § 3 and § 4).

2.3.3 Transitional regulation

For students whose first enrolment is not for the winter semester 2023/2024, but for a semester before, the fee regulations in force at the time of enrolment continue to apply without restriction.

2.3.4 Regulations for lateral entrants, drop-outs and students enrolled for a limited period of time

Full degree programmes are divided into two study sections. The first stage of the programme is completed by passing the equivalence examinations for the first stage of the medical examination, passing the preliminary dental examination or the Bachelor's degree; the second stage of the programme is completed by fulfilling all the requirements for the practical year (exemption from baccalaureate), passing the dental examination or the Master's degree. The tuition fees applicable to a completed study phase or a full degree programme can be found in the tables under point 2.3.2.

2.3.4.1 Career changers

Students who do not commence their studies at the beginning but during the course of a study period (1st or 2nd study period) (lateral entrants) are liable to pay the full amount of fees for the entire study period in accordance with point 2.3.2.

2.3.4.2 Student dropouts

Students who leave the University without graduating in accordance with point 2.3.4 (drop-outs) must pay their contributions in accordance with the period of their enrolment, but no longer than the standard period of study in accordance with point 2.3.2. of the study period. The payment of contributions ends at the end of the month in which the student is de-registered.

Students who have completed the first study phase with a degree and then discontinue their studies are liable to pay for the first study phase in accordance with the standard period of study as per point 2.3.2. and, in addition, for the number of semesters enrolled in the second study phase, up to a maximum of the standard period of study as per point 2.3.2.

These regulations apply analogously to students who have definitively failed examinations.

2.3.4.3 Temporarily enrolled students

It is possible for the University to enrol students from foreign universities (e.g. exchange students) for a limited period, usually two semesters. Temporarily enrolled students are not authorised to take final examinations. Students with a valid exchange agreement are exempt from fees. Otherwise they are obliged to pay contributions. The amount of the contributions to be paid is determined by the corresponding monthly immediate payment contributions.

2.3.5 Double degree students

Double degree students are those who, in addition to their first degree programme, are pursuing another degree programme with the aim of obtaining a further degree in this subject. Double degree students are also graduates of Witten/Herdecke University who commence a degree programme at Witten/Herdecke University within the three semesters following the semester in which they were exmatriculated.

If both human medicine and dentistry are studied at the university (simultaneously or consecutively), the financial contributions resulting from the respective valid fee regulations must be paid for both degree programmes or for completed study sections. This constellation therefore does not constitute a double degree programme within the meaning of the fee regulations.

Double degree students are only liable to pay tuition fees for the degree programme with the higher tuition fee according to point 2.3.2, but only until the higher tuition fee according to point 2.3.2 is reached.

If the student discontinues the degree programme with the higher total amount and continues with the other degree programme, the student is obliged to pay for the discontinued degree programme if the fees due in accordance with the discontinuation regulation (point 2.3.4.2.) exceed the total amount of the degree programme in which a degree is obtained.

If both degree programmes are discontinued, contributions are also only payable for one of the two degree programmes, i.e. for the degree programme with a higher payment obligation in accordance with the drop-out regulation (point 2.3.4.2.).

In principle, contributions already paid within a study period will not be refunded. In the later payment, this regulation applies analogously to the amount of the repayment obligation recognised on a monthly basis until the standard period of study is reached.

2.3.6 Change of degree programme (except for changes from the first to the second degree)

A change of degree programme within the UW/H should take place by the third semester of a degree programme. Further details can be found in the current version of the enrolment regulations. If students change degree programmes, they are generally obliged to pay for the degree programme to which they are changing.

However, if a change is made to a degree programme with a lower total amount than the degree programme previously studied, and if the change takes place at a time when the sum of the contributions paid up to that point exceeds the total amount of the degree programme with the lower total amount, no reimbursement of financial contributions will be made.

2.3.7 Bachelor's / Master's transfer students with an interruption

Master's students who have already completed a Bachelor's degree programme at Witten/Herdecke University are considered internal Master's students.

For internal Bachelor's / Master's transfer students who take up a Master's degree programme at Witten/Herdecke University within the three semesters following the semester in which they were exmatriculated, the fee regulations of their first matriculation apply.

2.3.8 Other regulations

Approved semesters of leave (e.g. semesters abroad, internship semesters, etc.) are free of charge; they are not counted towards the standard period of study.

2.4 Secondary students

Secondary students are students who attend further lectures at Witten/Herdecke University in addition to their main degree programme at another university. Second-year students generally have the opportunity to attend courses and take examinations during their studies. The faculties regulate individual regulations for their respective degree programmes. Secondary students pay the same fees as regular students.

Students who are enrolled as secondary students are obliged to pay the social contribution.

2.5 Guest auditor fee

Guest students are not enrolled as students at Witten/Herdecke University. For a fee of € 250.00 (students of other universities € 60.00) per semester and course series, they can participate in UW/H course series. Alumni and employees of the UW/H can be exempted from the fee in individual cases upon application (within the framework of point 7 "Waiver and deferral"). They cannot take part in examinations or obtain degrees. The lecturer decides on the admission of guest students.

2.6 Students of the degree programmes Aesthetic Facial Surgery and Implantology and Periodontology

Students on these degree programmes pay an enrolment fee of € 200.00 and a re-registration fee of € 100.00 for each additional re-registration.

3. default

If deadlines for re-registration, as listed in the Enrolment Regulations under § 3 Re-registration, No. 1, are exceeded, the following fees must be paid before continuing studies at the University.

Summer semester from 01.03.	100,00 €
Summer term from 16.03.	200,00 €
WiSe from 01.09.	100,00 €
WiSe from 16.09.	200,00 €

4. re-registration fee for long-term students

Students who are studying in a degree programme with a standard period of study of 4 or more semesters and exceed twice the number of semesters of the standard period of study pay a fee of € 500.00 for each re-registration/leave of absence. Students who are studying a degree programme with a standard period of study of 2 or 3 semesters and exceed this by 4 or more semesters are also obliged to pay the fee of € 500.00 for each re-registration/leave of absence. In justified exceptional cases, the Presidential Board will decide on an exemption from the fee.

The overview can be found on the next page.

Study programme	Standard period of study	Re-registration fee from re-registration for the semester below (FS)
<u>State examination</u>		
Human medicine	13 FS	27 FS
Dentistry	11 FS	23 FS
<u>Bachelor of Arts</u>		
Philosophy, Politics & Economics	6 FS	13 FS
Global Sustainability	6 FS	13 FS
Economy, Politics & Law	6 FS	13 FS
Philosophy, cultural reflection and cultural practice	6 FS	13 FS
Philosophy, cultural reflection and cultural practice	8 FS	17 FS
<u>Bachelor of Science</u>		
Management	6 FS	13 FS
Psychology and psychotherapy	6 FS	13 FS
Psychology with a focus on psychotherapy	6 FS	13 FS
Psychology	6 FS	13 FS
Social Data Science	6 FS	13 FS
<u>Master of Arts</u>		
General Management	4 FS	9 FS
Management	4 FS	9 FS
Philosophy & cultural reflection	4 FS	9 FS
Care for people with dementia	6 FS	13 FS
Multi-professional care of people with dementia and Chronic restrictions	6 FS	13 FS
Philosophy, Politics Economics	4 FS	9 FS
Ethics and organisation	4 FS	9 FS
Ethics and organisation	2 FS	7 FS
<u>Master of Science</u>		
Strategy & Organisation	4 FS	9 FS
Nursing science	4 FS	9 FS
Clinical psychology and psychotherapy science	4 FS	9 FS
Psychology specialising in clinical psychology and psychotherapy	4 FS	9 FS
Community Health Nursing	4 FS	9 FS
<u>Master of Business Administration</u>		
Witten MBA	5 FS	11 FS

5. replacement of the SmartCard

If the SmartCard is lost, it will be reissued for a fee of €25.00.

The SmartCard can be sent by post on request. A fee of €5.00 will be charged for this.

6 Academic qualification

The University charges a general **processing fee** of € 250.00 for the use of the relevant commissions or committees in the context of the application to open the relevant procedure for doctorates, habilitations and APL professorship procedures.

For the enrolment/registration of doctoral candidates from all faculties, the University charges a **fee** of €100.00, which is payable upon enrolment/registration.

In addition to the general processing and enrolment fee, the following **doctoral fees** apply as part of the doctoral procedure:

To clarify the terminology: Doctoral students who are employed full-time at the UW/H or at a cooperating clinic, or who are doing their doctorate within a clinical chair of human medicine, or doctoral students who follow a new UW/H professor to the UW/H, or who are already enrolled UW/H students when registering for the doctorate, or doctoral students who submit the dissertation within one year of leaving the UW/H are considered internal doctoral students. All others are external doctoral candidates.

All external doctoral candidates are required to pay a doctoral fee of 1,500.00 € are obliged. Doctoral students at the Faculty of Business and Society are an exception. Here the fee for external doctoral candidates is €5,000.00. External doctoral candidates of the Faculty of Business, Economics and Society who are scholarship holders of a non-profit organisation are not obliged to pay.

The doctoral fee is due in two equal instalments upon acceptance as a doctoral candidate and upon submission of the dissertation.

A fee of € 3,000.00 p.a. over a period of three years is charged for participation in the Ph.D. Nursing Science programme. If graduation does not take place within the planned three years, no further fees will be charged.

To clarify the terminology: habilitation candidates who are employed full-time at the UW/H or at a cooperating clinic are considered internal habilitation candidates. All others are external habilitation candidates.

As part of a habilitation procedure, all faculties charge external habilitation candidates a **habilitation fee** of €1,500.00.

The habilitation fee is due for payment upon submission of the habilitation documents to the relevant faculty.

7. remission and deferral

Unless otherwise stipulated in these regulations, the Executive Committee or persons or bodies authorised by the Executive Committee shall decide on the waiver and deferral of individual contributions.

8. proof of payment

If the University or the faculties require proof of payment, the parties obliged to pay must provide proof of payment when due.

Witten, 09 April 2024

Prof Dr. Martin Butzlaff
President
Witten/Herdecke University

Dipl. oec. Jan Peter Nonnenkamp
Chancellor
Witten/Herdecke University

Valentin Halbach
Board of Directors
StudentSociety

Giulia White
Board member
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